

Hussein Darwish
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Dear Clients'

I started **Success Accounting Services** on March 19, 2015. During this period I have served many different clientele with **Business Set up, Bookkeeping, Payroll, GST Returns, Financial Statements, Tax Consultation, CRA Compliance and audit support, and Tax Preparation Services** "for Individuals, Small and Medium Size Businesses and Corporations. For more information please visit the website: www.sastax.ca

HIGHLIGHTS OF QUALIFICATION

- FCPA – **Forensic Certified** Public Accountant – Spokane, Washington. USA
- CPA-PRO – **Certified** Public Accountant Professional - England & Wales. UK
- PBA – **Licensed** Public Business Accountant - Edmonton Alberta, Canada
- ATC – Accountant Technician Certificate - Edmonton Alberta , Canada
- 21+ years' experience in Accounting
- Proficient in using Microsoft Office 2016: Advanced Excel, Word, Access and Power Point
- Excellent interpersonal, organizational, customer service and time management skills
- Punctual and reliable; can be counted on to get the job done within deadlines limit
- Work well independently as well as in a team environment
- Learn new skills quickly and with minimal supervision
- Strong problem solving skills

RELEVANT SKILLS

- Professional Tax Preparer for, simple & complicated tax returns for "Individuals and Sole Proprietorship"
- Professional Tax Preparer for incorporate companies
- Tax Consultant for Individuals, Sole proprietorship and Corporate Companies.
- Professional, Educated and well Experienced for tax planning strategies
- Authorized to representing Clients with CRA
- Professional for Saving Client's tax liability as per the CRA rule and regulation
- Preparing and delivering the monthly income statements
- Preparing and delivering the Annual Balance Sheet and year-end financial statements
- Experience with many bookkeeping software like Sage 50, QuickBooks Desktop, and QuickBooks Online.
- Experience with many Tax software like Taxcycle, Profile, Studio Tax, and DT Max
- Management skills including leadership and problem solving abilities
- Team player, highly organized and able to multi task
- Administer accounting and information systems that include record of assets, liabilities and business transactions

RELEVANT COURSES

- NAIT University **Tax Course**, for Individuals, Sole Proprietorship and Corporate Companies.
- H&R Block Tax Academy **Advance Tax Courses**, Level 1, 2 & 3.
- NAIT University - **Sage 50** (Accounting Software) Course.
- Sage University - **Sage 50** Canadian Edition Certificate.
- QuickBooks Desktop **ProAdvisor Certificate**.
- QuickBooks Online **ProAdvisor Certificate**.

EDUCATION

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| June 2015 To July 2020 | FCPA (Forensic Certified Public Accountant) Forensic CPA Society, Spokane Washington. USA |
| June 2015 To April 2018 | CPA-PRO (Certified Public Accountant Professional) CPAPRO, England & Wales. UK |
| June 2015 To Nov 2017 | PBA (Licensed Public Business Accountant) PBA Society, Edmonton Alberta. Canada |
| June 2015 To March 2018 | ATC (Accounting Technician Certificate) PBA Society, Edmonton Alberta. Canada |
| September 1994 To August 1996 | M.Com (Master Degree in Commerce, Major Banking and Business Finance) MSU, Baroda, India |
| September 1991 To June 1994 | B.Com (Bachelor Degree in Commerce, Major in Advance Accounting & Auditing) Marathwada University, Aurangabad, India |
| March 28,2010 To April 01, 2010 | DMS (Developing Management Skills) Spearhead Training, Dubai, UAE |
| April 20, 2010 To April 22, 2010 | FPM (Fundamentals of Project Management) Spearhead Training, Dubai, UAE |

EMPLOYMENT HISTORY

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| March 2015 to Present | Senior Accountant and President Success Accounting Services INC. , Edmonton - Canada |
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Bookkeeping: Preparing Full Bookkeeping cycle including preparation all the general ledger entries, Purchase entries, sale entries, Conduct a monthly reconciliations of every bank account and conducting periodic reconciliation of all accounts to ensure their accuracy. And controlling the **A/R & A/P** accounts

Payroll: We handle our client's employee records confidentially, inspect all time sheets to ensure the accuracy and all the employees are accounted. Issuing biweekly or monthly paystubs as requested by clients, and Calculating employee Source Deduction such as EI, CPP, and income tax from each employee and issuing deduction statements to Remitted to CRA. Preparing year - end payroll tax reports T4, T4A, T5, and T5018

GST: Preparing GST Reports and processing the GST remittance to CRA

Corporate and Personal Tax Return Preparation: Preparing all manner of complicated tax returns in Personal income Tax Return (T1) and Corporate Tax Return (T2). Review and Evaluate the financial statement and balance sheet before Taxes, to ensure the accuracy. Issuing yearly tax reports T4 , T4A, T5 , T5018 as a part of tax planning and tax strategy to reduce the tax payable or tax liability as per the CRA rule and regulation. Updating our clients with new CRA tax policies to keep them updated.

Evaluation - We review monthly General ledgers report; including monthly analyzing and inspecting of the Revenue and Expense entries, journal entries, and bank reconciliation, and the year-end closing entries. Analysis and inspecting the balance sheet and income statement on annual basis to ensure the accuracy.

Tax Consultant: Success Accounting Services staffs are professional and experienced in tax consultation for Businesses and Personal tax returns. We communicate with clients to explain tax issues throughout the year to reduce tax impact on their hard work.

Business Tax Return: Tax consultation, and Business tax appeals are our specialties, we work closely with clients throughout the year to ensure their tax liability is minimized. Our Staff advise and educate clients with tax planning and strategies on how to save their tax liability as per the CRA rule and Regulations.

Personal Tax Return: Our professional staffs are educated and experienced with personal tax appeals, tax tips, and complicated tax consultations. We guarantee to guide you on the right direction.

Financial Statements: Preparing all the financial reports, including annually and monthly budgeting, trail balance, Income Statement, Balance Sheet as well as the year-end financial reports and provide clerical and administrative support to management as requested.

February 2016 to
May 2017

Professional Tax Preparer
H&R Block, Edmonton - Canada

Tax preparer: Responsible for preparing both simple and complex income tax returns for clientele, answering client questions regarding the tax code and appropriate deductions. Ensure the confidentiality for each client. Advising clients with tax strategies on how to minimize their taxes owning as per the CRA tax law. Assisting clients by providing comments and suggestions on how to reduce the tax impact on their hard work. Applying clients tax tips that will minimize the taxation as per CRA rule and regulation.

Tax Tips Include: Canada worker's benefit (CWB), RRSP, home buyer tax credit. Donations, Disability, Disability amount transferred from a dependent, Home accessibility expenses, eligible dependent, Volunteer firefighters' amount, Canada employment amount, Adoption expenses, Interest paid on your student loans, Teacher tax Credit ...etc

July 2013 to
January 2015

Accounting Technician and Professional Tax Preparer
Liberty Tax, Edmonton - Canada

Responsible for the full accounting Cycle, Preparing and filling Personal, Sole Proprietorship and Corporate Tax Returns;

- Bookkeeping including Payroll, GST, Accounting Receivable and Accounts payable
- Prepared Personal Income tax Returns, that's including simple and Complicated tax returns
- Prepared Corporate tax returns
- Worked closely with clients and providing excellent client services
- Assisting clients by providing comments and suggestions on how to reduce the tax impact on their hard work
- Advising clients with tax planning and Tax strategies on how to minimize their taxes liability as per the CRA Rule and Regulations
- Prepared and delivered monthly income statements for the Clients.
- Prepared and delivered annual Financial Statements.

September 2004 to
March 2013

Accounts Manager
Engineering Contracting Co., Dubai, UAE

- Managed and oversaw daily operations of the accounting department
- Processed and authorized all the daily accounting entries
- Prepared monthly A/R, A/P aging reports for the company management.
- Prepared monthly Income Statements for the department.
- Created the CAPEX (Capital Expenditures) budget.
- Supervised by providing feedback and delegating responsibilities to **five employees**
- Analyzed how well a business is performing procedures.
- Cooperated and coordinated with the internal and external Auditor.
- Reviewed and developed business accounting procedures.
- Prepared and delivered annual financial statements.

July 2002 to
September 2004

Accounts In-charge
Al Habtoor Engineering Enterprises, Dubai, UAE

- Prepared Monthly Trial Balance as well income statements for the Plant Department
- Reported Monthly Budgeting to Plant Manager
- Controlled Income as well as the Cost reports of other Affiliation Departments like Electrical workshop, Transport department and Mechanical work shop.
- **Supervised 3 accountants** and provided feedback and solutions for the problem presented

April 2000 to
July 2002

Chief Accountant
Green Desert Hotel, Dubai, UAE

- Supervised by providing feedback and delegating responsibilities to **Twelve employees**
- Prepared and delivered monthly income statements and bank reconciliations
- Reviewed A/R ageing reports and day-to-day operations of the accounts department
- Maintained computer programs for all cashier outlets in the hotel
- Prepared monthly income statements
- Prepared monthly outlets budgeting

February 1999 to
April 2000

Accountant
Ras Al khaimah Hotel, Ras Al Khaimha UAE

- Accounting cycle, including Bookkeeping, Payroll, account receivable, account payable and following up clients for outstanding payments
- Monthly evaluation of fixed assets
- Maintained computer programs for all cashier outlets in the hotel
- Prepared and delivered monthly income statements for hotel outlets.

May 1997 to
January 1999

Accountant
International Auditing Office, Middle East

- Bookkeeping including; Payroll, Accounting Receivable and Accounts payable.
- Bank reconciliation
- Calculated monthly VAT (Value -Added Tax) and Remit the amount to the Tax Department
- Prepared and delivered monthly income statement.